

**CITY OF SAN MATEO**  
**RESOLUTION NO. \_\_\_\_ (2020)**

**APPROVING ALTERNATIVE PURCHASING PROCEDURE FOR AGREEMENT FOR  
EUCALYPTUS TREE PRUNING SERVICES**

WHEREAS, San Mateo Municipal Code Section 3.60.070(h)(3) authorizes the City Council to approve alternative purchasing procedures upon a finding that the alternative purchasing procedure is in the best interest of the City; and

WHEREAS, City staff solicited quotations for eucalyptus tree pruning from five (5) area contractors and received quotations from four (4) contractors; and

WHEREAS, based on similar work in the recent past, City staff did not anticipate that any quotations would be in excess of \$100,000 and therefore did not advertise a request for solicitations in an area newspaper; and

WHEREAS, the lowest bidder was Arborwell, Inc. at \$112,195; and

WHEREAS, per the City's purchasing ordinances, public works contracts in an amount over \$100,000 require competitive bidding and newspaper notice of a request for bids; and

WHEREAS, all four contractors are now aware of the bid results and to start the process anew would allow for potential manipulation of quotations and result in considerable delay to the necessary tree pruning work; and

WHEREAS, Municipal Code Section 3.60.070(h)(3) authorizes the use of alternative purchasing procedures when the City Council finds that it is in the City's best interest; and

WHEREAS, staff recommends that it is in the City's best interest to award an agreement to Arborwell, Inc. for the pruning of 28 eucalyptus trees;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN MATEO, CALIFORNIA, HEREBY FINDS AND RESOLVES that:

1. In accordance with CEQA Guidelines Section 15301, this project is categorically exempt from CEQA as an 'existing facility' in that it involves the maintenance of existing landscaping.
2. The alternate purchasing is approved for this agreement in accordance with Municipal Code Section 3.60.070(h)(3) because City Council finds that dispensing with the newspaper notice publication requirement is in the best interest of the City for this particular agreement because:
  - a. The City obtained competitive quotes from four contractors;
  - b. The Arborwell quote is the lowest; and

- c. Going out for bids is likely to result in manipulated pricing.
- 3. The agreement for the TREE MAINTENANCE SERVICES FOR POINSETTIA AND SHOREVIEW PARK EUCALYPTUS TREES is approved.